



# Albany Agricultural Society inc

Show - November 13<sup>th</sup> & 14<sup>th</sup> 2020

## VOLUNTEER REGISTRATION OF INTEREST

The following information is required on a private and confidential basis.  
VOLUNTEER DETAILS (Please use BLOCK CAPITAL LETTERS)

Title	First Name	Surname
Age (Please tick) <input type="checkbox"/> 17 and under <input type="checkbox"/> 18 - 24 <input type="checkbox"/> 25 - 40 <input type="checkbox"/> 41 - 55 <input type="checkbox"/> 56 - 65 <input type="checkbox"/> 65 +		
Address		
Suburb		Postcode
Phone Number		
Mobile		Email
Describe skills or experience you have that may assist us? (E.g. Agriculture, Animals, Children, Customer Service, Education)		

### AREA OF INTEREST

Please tick the area/s you would prefer to volunteer in at the show.

- |   |   |
|---|---|
| <input type="checkbox"/> Creative Craft and Cookery                   | <input type="checkbox"/> Cooking Demonstrations       |
| <input type="checkbox"/> Information Booth                            | <input type="checkbox"/> Emergency Floating Volunteer |
| <input type="checkbox"/> Front Counter/Office/Ticket sales/Data entry | <input type="checkbox"/> Grounds set up/pull down     |
| <input type="checkbox"/> Gate runner                                  | <input type="checkbox"/> Entertainment wrangler       |
| <input type="checkbox"/> Chief cook and bottle washer                 |   |

### AVAILABILITY

Tick your available times below and nominate the maximum number of shifts you would like to do:

Up to 4 weeks Pre show	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Show week	Monday Nov 4th	Tuesday Nov 5th	Wednesday Nov 6th	Thursday Nov 7th	Friday Nov 8th	Saturday Nov 9th	Sunday Nov 10th	Monday Nov 11th

A minimum shift is usually 4 hours per day; the maximum number of shifts I want to work: \_\_\_\_\_

### EMERGENCY CONTACT

Name	Relationship	Phone Number

### MEDICAL HISTORY

Do you have any medical, physical condition or allergies, we need to know about?  YES  NO

If yes, please provide details:

**Please complete page 2**

## VOLUNTEER CONDITIONS OF ENGAGEMENT

These conditions of engagement apply to all volunteers of AAS.

### OBLIGATIONS OF VOLUNTEERS

- Prior to starting any work activity, volunteers must participate in an appropriate induction program.
- Volunteers are expected to maintain the same standards of confidentiality, courtesy and compliance with AAS policies and procedures as are required of employees.
- Follow directions of nominated Supervisor or Coordinator.
- Wear appropriate clothing, footwear and personal protective equipment at all times.
- Promptly report all incidents, accidents, illnesses and any risks to health, safety and environmental risks.
- Ensure any expenditure has prior approval of AAS.

### INSURANCE

AAS has arranged Personal Accident Insurance to provide a range of benefits following disablement by accident whilst undertaking volunteer duties on behalf of AAS.

The AAS public liability policy is extended to cover volunteers whilst engaged in volunteer duties.

### LOSS OR DAMAGE TO VOLUNTEER'S PROPERTY

AAS does not accept responsibility or liability for loss or damage to volunteer's property and personal effects.

### ATTENDANCE

AAS will keep attendance records for volunteers. Volunteers are encouraged to contact the AAS Volunteer Manager if they are unable to attend.

### DISCONTINUING SERVICE

Please inform the AAS Volunteer Manager as soon as possible if you wish to suspend or cease being a volunteer.

AAS may discontinue an activity or the services of a volunteer at any time without notice.

### OS&H

All volunteers are required to exercise reasonable care in the course of their work and in a manner that ensures the health and safety of themselves and others. Volunteers are required to be aware of and comply with the Occupational Safety and Health requirements. The Showground and buildings are a Smoke Free environment.

### PRIVACY ACT

Information provided to AAS by the volunteer could be deemed 'personal information' pursuant to the Privacy Act. This information is collected by AAS for the purpose of recording this arrangement and ensuring that the records of AAS are correct and efficient. The volunteer has the right of access to and alteration of the personal information concerning the volunteer in terms of the Privacy Act.

### PUBLICITY

The volunteer acknowledges that the performance of their duties as a volunteer at the Showground may result in media attention, including but not limited to telecommunication, newspaper, magazine, electronic and print media coverage to themselves, to their activities or to volunteers as a group.

I have read and understood the above Conditions of Engagement and sign by way of acknowledgement and acceptance.

Please complete this form and return to: [aas@albanyshow.org.au](mailto:aas@albanyshow.org.au)

Signed (Volunteer)

Date