

# FOOD SITES APPLICATION FORM

ALL sections of this form must be completed

Business / Entity Name \_\_\_\_\_

Are you GST registered? YES / NO (circle)      A.B.N Number \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

Contact Person \_\_\_\_\_ E-mail \_\_\_\_\_

Address State \_\_\_\_\_ Postcode \_\_\_\_\_

Postal Address \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

Site Requirement	Rate	Quantity	Cost
ITEM INCLUDED PASSES			
15m x 10m (allow room to manoeuvre) – incl. 3 pers. & 1 vehicle pass	\$450		
10m x 10m (allow room to manoeuvre)- incl. 2 pers. & 1 vehicle pass	\$300		
10m x 5m (allow room to manoeuvre) – incl. 1 pers. & 1 vehicle pass	\$150		
5m x 5m (allow room to manoeuvre) – incl. 1 pers. & 1 vehicle pass	\$100		
Electricity - Single Phase 10 amp	\$100		
Electricity - 3 Phase 32 amp where available – prefer own power	\$300		
Extra Trade passes	\$12 each		
Extra Vehicle passes	\$4 each		
Administration Fee (Non-refundable)	\$50		\$50.00
All prices include GST		TOTAL \$	

Repeat Traders may deduct **EARLYBIRD** discount if paid in full by Friday 13<sup>th</sup> July 2018 - 5% \$

**TOTAL TO PAY \$**

**Food Business Registration Certificate – A Food Site will not be accepted unless accompanied by your Food Act 2008 Food Business Registration Certificate. If you do not have this certificate, please contact your local government office for a copy or for information about applying for one. Local Community fundraisers should approach City of Albany for a temporary permit.**

**Full Payment is required with your application.**

Payment options:

- Online by EFT NAB.BSB 086-518 Acc 508300477 (ref. Entity Name) – then post/email application form & payment confirmation
- IN PERSON by Cash / Cheque / Money Order / Visa / MasterCard
- BY MAIL – application form & payment by Cheque / Money Order / Visa / MasterCard to Post Office Box 392, ALBANY WA 6331

Card details     /     /     /          Expiry date   /

**Payment does not imply allocation of site – confirmation will be issued separately if and when allocation is approved.**

Please provide a full description of your display including foods / beverages you wish to sell or supply (this includes free samples and cooking demonstrations): \_\_\_\_\_

Special requests: \_\_\_\_\_

Every endeavor will be made to assist with your special requirements

**Exhibitors, please enclose a Certificate of Currency of your Public Liability Insurance policy confirming indemnity to \$10,000,000 if you plan on selling anything to anybody at the Show.**

I agree to be bound by the regulations and **PRIVACY ACT STATEMENT** of the Albany Agricultural Society Incorporated relating to the letting of trade space and the conduct of persons holding and operating that trade space, as advertised within the Prospectus.

The Showground is a dog free zone.



**“My site will remain in place and operational until closing time each Show Day”**

Signature of Applicant or Agent: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / 2018

Office use						Site #'s Allocated
Client ID	Invoice #	Payment Rcvd	Receipt #	Receipt Sent	Passes Sent	
		____/____/____		____/____/____	____/____/____	

