



Secretary
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HIRE OF BUILDINGS AND FACILITIES

BUILDING/S REQUIRED _____

NAME OF HIRER _____

ADDRESS _____

CITY _____ STATE _____ POSTCODE _____

CONTACT NAME _____

TELEPHONE _____ FACSIMILE _____ MOBILE _____

E-MAIL _____

TYPE OF EVENT _____

DATE/S REQUIRED _____

NUMBER OF PEOPLE EXPECTED _____

IS ALCOHOL BEING SOLD OR ALLOWED ON PREMISES? _____ Please circle YES / NO

COPY OF LIQUOR LICENCE ATTACHED: _____

COPY OF PUBLIC LIABILITY INSURANCE "CERTIFICATE OF CURRENCY" ATTACHED _____

IS A PUBLIC ADDRESS SYSTEM BEING USED? _____ Please circle YES / NO

CONDITIONS OF USE: All buildings and facilities must be left clean and ready for use by others. Interference with the possessions of other users is prohibited _____

The Society reserves the right to end or interrupt this agreement at any time for any valid reason.

DEPOSIT \$ _____ BOND \$ _____ HIRE FEE \$ _____

I _____ OF _____

AGREE TO ABIDE BY THE ABOVE CONDITIONS AND THOSE OVERLEAF (IF ANY) AND ACKNOWLEDGE THAT I CAN FORFEIT ALL OR PART OF ANY BOND MONEY SHOULD ANY BREACH OCCUR AS A CONSEQUENCE OF USE OF THE BUILDING OR FACILITY.

SIGNATURE _____ DATED ____/____/____

